



## Lake Hills Reserve Homeowners Association

31608 Railroad Canyon Road, Canyon Lake, California 92587

Phone: (951) 244-0048 Fax: (951) 244-0520

Web: [www.mylakehillsreserve.com](http://www.mylakehillsreserve.com)

Name of Homeowner of Record: \_\_\_\_\_

Address: \_\_\_\_\_ Type of Function: \_\_\_\_\_

Telephone Number: Evening (\_\_\_\_) \_\_\_\_\_ Day (\_\_\_\_) \_\_\_\_\_

Number of Adults: \_\_\_\_\_ Start Time: \_\_\_\_\_ am/pm (include set-up)  
Reservation Date: \_\_\_\_\_ Stop Time: \_\_\_\_\_ am/pm (include clean-up)

Guard Rate for 25+ Adults: \_\_\_\_\_ \*guard rate x \_\_\_\_\_ hrs = \$ \_\_\_\_\_

**\*Call for current rate**

(Available Hours: Sunday - Thursday 8:00 am to 10:00 pm & Friday - Saturday 8:00 am to 11:00 pm)

☐ Large Pavilion (\$200.00 Security Deposit)

☐ Small BBQ Area (\$100.00 Security Deposit)

The reserved use of the Recreation Center is for personal, private, or family social functions and not for other outside group type activities. The Large Pavilion and Small BBQ area must be reserved at least fourteen (14) days prior to the event but not more than six (6) months in advance. Within fourteen (14) business days of the reserved event, along with the Reservation Agreement, the homeowner must sign and present two (2) personal checks or money orders made payable to "Lake Hills Reserve HOA." The first check is for the refundable security deposit and shall be **in the amount of \$200.00 if the Large Pavilion is being reserved or in the amount of \$100.00 if the Small BBQ Area is being reserved.** The second check is only required if more than twenty-five (25) adults will be present. The amount of the check is determined by the number of hours the guard is present. There is a six (6) hour minimum for the guard. **The checks will be deposited.**

Homeowners may NOT leave trash behind. However, if trash is left behind a minimum fee of \$50.00 will be deducted from the deposit for a cleaning fee. Please note that a professional company is hired, and the cost may be more according to the amount of trash that must be removed.

The security deposit will be returned after a satisfactory inspection of the Recreation Center. The Recreation Center will be inspected for cleanliness, damage, and compliance to all Lake Hills Reserve rules. Any damages, etc. will be deducted from the security deposit and/or additional amounts may be assessed. The undersigned resident of record understands and agrees to the following:

- \_\_\_\_\_ 1. I will be solely responsible for any damage done by me or my guests. I understand I will be required to pay for any damage in excess of the deposit.
- \_\_\_\_\_ 2. I agree to hold Lake Hills Reserve HOA and its agents harmless and free from any liability for any personal injury, personal property damage or loss sustained by myself or any of my guests.
- \_\_\_\_\_ 3. I understand that permission to reserve the Recreation Center does not include reserving the pool or pool deck. **The pool and area may not be used during the function.**
- \_\_\_\_\_ 4. I agree that guests will be limited to a maximum of fifty (50) persons.
- \_\_\_\_\_ 5. I agree that the event will be concluded, and the Recreation Center cleared immediately following the event.
- All \_\_\_\_\_ 6. The resident of record is to be present throughout the entire function with a copy of this agreement and comply with any request to control noises or any disturbance.

I acknowledge that I have received a copy of this agreement and a copy of the Recreation Center Rules and Regulations. I have read all the above and agree to abide by this agreement, the CC&R's, and the Rules for the Recreation Center.

\_\_\_\_\_  
Print Name (Homeowner of Record)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Homeowner of Record)

\_\_\_\_\_  
Address

### **For MPS Use Only**

For events that do not require a standing guard, a patrol unit is to be sent onsite to conduct an inspection prior to and after the event with the applicant (owner). The guard is to confirm that the area is in acceptable condition.

The area was inspected by MPS Patrol and the applicant, before and after the event. It is the applicant's responsibility to make sure any items of concern are noted prior to the event. MPS Patrol will only inspect to ensure that the area is left in the same condition that it was prior to use.

Area is in acceptable condition *prior* to the event:

Guard Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Notes if any:

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Area is in acceptable condition *after* the event:

Guard Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

☐ I have inspected the area and verify that the owner has removed all trash and decorations.

☐ I have inspected the area and found that the owner DID NOT remove all trash and decorations.

Notes if any:

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